

# Working at Anfield

**Anfield** is an Independent Catholic, International School, comprising of a Primary school and 2 large Kindergartens, whose curriculum is underpinned by the Early Years Foundation Stage and the English National Curriculum. At Anfield, our robust curriculum for students aged 2-11 years, is fit for the 21<sup>st</sup> century, embracing the notion of promoting a globally-minded education of the very highest quality. Anfield enjoys an enviable reputation as comprising of thriving, dynamic, happy, caring and supportive schools with a strong family atmosphere.

We are seeking applications from enthusiastic and caring teachers, who are passionate about education, to join our existing committed team. The successful applicants will be outstanding teaching practitioners, who will also possess other pastoral strengths. High levels of ICT skills are essential, as is a willingness to be involved in the extra-curricular life of the School.

## Teaching Opportunities (August 2022)

### Teaching Positions: Primary School

#### 1. KS1 and KS2 P.E. Teacher

We are seeking to appoint an experienced, inspiring, creative, enthusiastic and committed Teacher of P.E. to deliver across the full age and ability range, through all Key Stage 1 and 2.

To join our happy, committed and highly professional teaching team, you need to be an excellent teacher, able to enthuse and inspire the children you teach and have a 'can do' approach to teaching and school life. Working at Anfield is extremely professionally rewarding.

#### The successful applicant will be:

- a person whose first language is British English
- an experienced and outstanding Primary P.E teacher with QTS
- an enthusiastic, highly motivated, open-minded and caring professional
- able to teach across the whole Primary range (Year 1-6), including SEND children
- able to maintain the high attainment of P.E. at the school
- able to co-ordinate extra-curricular activities
- able to foster a love of P.E. with the children, developing their enjoyment of it
- able to liaise with class teachers to link P.E. teaching with other curriculum topics being studied
- able to manage the House Reward Programme
- experienced in teaching the English National Curriculum requirements for P.E.
- experienced in organising the Sports Day and extra-curricular sporting activities
- knowledgeable and experienced in using ICT applications relevant to a classroom environment
- committed to continuing professional development (CPD)
- committed to inclusion and equality of opportunity
- able to work closely with colleagues and communicate effectively with parents, carers and other professionals
- a professional with vision, creativity, drive and enthusiasm who will contribute to the continued development of our school
- committed to our Catholic ethos

### **In addition, the successful applicant will:**

- have a passion to inspire pupils and do whatever it takes to achieve success
- have proven, successful experience in teaching and leading the core areas of the English National Curriculum
- have experience of raising standards in a challenging environment
- have experience of managing others and supporting them to develop their teaching practice
- have excellent organisational and interpersonal skills and be experienced in establishing and maintaining good professional relationships
- be willing to be involved in the extra-curricular life of the School

### **The ideal candidate will have the following qualifications, skills and experience:**

- Bachelor Degree in Education (P.E.) with QTS or Bachelor Degree in Sport with PGCE & QTS
- a minimum of 3 years' teaching experience working with Primary aged children
- exceptional communication skills/English language skills
- high levels of ICT capability

[Download Letter to the Applicant](#)

[Download Mission Statement](#)

[Download P.E. Teacher Job Description](#)

[Download P.E. Teacher Person Specification](#)

[Download Staff Employment Form](#)

**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

## **2. Teaching Assistant (Primary)**

We are looking for enthusiastic and experienced day-to-day Teaching Assistants who can assist with our primary students' learning. The successful candidate will need to be flexible and may be required to work across the school as directed by the Head of School. Previous experience of working with children is essential. The successful candidate will be given a comprehensive induction and appropriate training.

### **Main duties:**

- Work under the guidance of teachers, in the classroom and with withdrawal groups and individuals to implement agreed work programmes
- Assist the classroom teacher in providing administrative, practical and organisational tasks and also to support the learning activities of pupils
- Supporting preparation of resources following the teachers' planning
- Keeping records to support assessments and support planning of next steps
- Working closely with the teachers and other teaching assistants to ensure good communication and effective working practices
- Contribute to the effective organisation and use of resources
- Contribute to the quality of care and welfare of pupils
- Support the needs of pupils in effectively accessing the curriculum
- Support the quality of learning and teaching in the classroom

### **Requirements/Essential skills/Experience:**

- Native English Speaker
- Degree holder

- Minimum of 2 years' recent experience supporting Primary teachers with everyday work in the classroom
- The ability to work in a positive and supportive way with the children and their families • The ability to work in a team, with good communication and interpersonal skills • Fluent in both spoken and written English
- EAL qualification (Desirable)
- Able to demonstrate a hardworking ethos
- A highly efficient practitioner who is able to use his/her own initiative with confidence
- Knowledge of the English National Curriculum KS1 & KS2 is desirable
- Knowledge of, and commitment to, all current safeguarding procedures
- A working knowledge and experience of using ICT applications relevant to a classroom environment
- Be committed to continuing professional development (CPD)
- Be committed to inclusion and equality of opportunity
- Committed to our Catholic ethos

[Download Letter to the Applicant](#)

[Download Anfield Mission Statement](#)

[Download TA Job Description](#)

[Download TA Person Specification](#)

[Download Staff Employment Form](#)

**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

### **3. SEN Teaching Assistant (Primary)**

We are looking for an enthusiastic and experienced day-to-day SEN Teaching Assistant to support the learning of children with Special Educational Needs. Previous experience of working with children with special needs is essential. The successful candidate will be given a comprehensive induction and appropriate training.

This support will mainly occur with a small group within the classroom but some support may be on a One to One basis.

#### **Main duties:**

- Supporting the children through lessons and some playtimes
- Working alongside the class teachers and SEN Coordinator for planning and assessment
- Supporting preparation of resources following the teachers' planning
- Keeping records to support assessments and support planning of next steps
- Working closely with the teachers and other teaching assistants to ensure good communication and effective working practices

#### **Requirements/Essential skills/Experience:**

- Degree holder
- Minimum of 2 years' recent experience supporting teachers with everyday work in the classroom
- Experience of working one-to-one and with groups of children is essential
- Experience of working with children with special needs is essential
- The ability to work in a positive and supportive way with the children and their families
- The ability to work in a team, with good communication and interpersonal skills
- Fluent in both spoken and written English
- Have consistently high expectations for yourself and for our students, to ensure their full potential

can be met

- Knowledge of the English National Curriculum KS1 & KS2 is desirable
- Knowledge of, and commitment to, all current safeguarding procedures
- A working knowledge and experience of using ICT applications relevant to a classroom environment
- Be committed to continuing professional development (CPD)
- Be committed to inclusion and equality of opportunity
- Committed to our Catholic ethos

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[Download SEN TA Person Specification](#)

[Download Staff Employment Form](#)

**The Closing Date for Applications: 16<sup>th</sup> June 2022**

**Interviews in Hong Kong and/or by video conference during May and June 2022**

#### **4. Mandarin Teaching Assistant (Primary)**

We are looking for enthusiastic and experienced day-to-day Mandarin Teaching Assistants who can assist with our primary students' learning. The successful candidate will need to be flexible and may be required to work across the school as directed by the Head of School. Previous experience of working with children is essential. The successful candidate will be given a comprehensive induction and appropriate training.

##### **Main duties:**

- Work under the guidance of teachers, in the classroom and with withdrawal groups and individuals to implement agreed work programmes
- Assist the classroom teacher in providing administrative, practical and organisational tasks and also to support the learning activities of pupils
- Supporting preparation of resources following the teachers' planning
- Keeping records to support assessments and support planning of next steps
- Working closely with the teachers and other teaching assistants to ensure good communication and effective working practices
- Contribute to the effective organisation and use of resources
- Contribute to the quality of care and welfare of pupils
- Support the needs of pupils in effectively accessing the curriculum
- Support the quality of learning and teaching in the classroom.

##### **Requirements/Essential skills/Experience:**

- Native Mandarin Speaker
- Degree holder
- Minimum of 2 years' recent experience supporting teachers with everyday work in the classroom
- The ability to work in a positive and supportive way with the children and their families
- The ability to work in a team, with good communication and interpersonal skills
- Fluent in both spoken and written Mandarin Chinese essential
- Able to demonstrate a hardworking ethos; with an experienced background in working with children in a primary school setting
- A highly efficient practitioner who is able to use his/her own initiative with confidence
- Knowledge of the Chinese curriculum is desirable
- Knowledge of, and commitment to, all current safeguarding procedures
- Have a working knowledge and experience of using ICT applications relevant to a classroom

environment

- Be committed to continuing professional development (CPD)
- Be committed to inclusion and equality of opportunity
- Committed to our Catholic ethos

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[Download Mandarin Teaching Assistant Person Specification](#)

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**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

## **5. Supply Teacher (5 days per week)**

We are seeking a highly skilled, qualified, hardworking, enthusiastic and experienced Primary Teacher who is interested in a long-term supply teaching job (Year 1 – 6).

**The successful candidate will be:**

- a Native English Speaker
- an enthusiastic, highly motivated, open-minded and caring professional
- able to inspire and challenge the children
- a confident classroom practitioner
- a confident communicator with parents
- able to work as part of a dynamic learning team
- experienced in teaching the English National Curriculum
- knowledgeable and experienced in using ICT applications relevant to a classroom environment
- committed to inclusion and equality of opportunity
- committed to our Catholic ethos

**Requirement:**

- B.Ed (Hons) or PGCE with QTS
- a minimum of 3 years' teaching experience working with Primary aged children
- exceptional communication skills/English language skills
- high levels of ICT capability

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[Download Teacher \(KS1 & KS2\) Job Description](#)

[Download Teacher \(KS1 & KS2\) Person Specification](#)

[Download Staff Employment Form](#)

**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

# Teaching Positions: Kindergarten and Nursery

## **1. EYFS Teacher with QTS**

We are seeking enthusiastic and flexible qualified Nursery, K1 and K2 teachers to join a lively and committed team in this highly successful school. The successful candidate will have a good knowledge of the revised EYFS 2012, be passionate about what they do, driven to continually improve standards, and have an appetite to get involved in wider school life.

### **The successful candidate will be:**

- a person who is a native or native-level English speaker
- an enthusiastic, highly motivated, open-minded and caring professional
- an experienced and outstanding Early Years teacher with QTS
- committed to raising pupils' achievements through setting high standards and by promoting effective teaching and learning
- able to inspire and challenge the children
- a confident classroom practitioner
- a confident communicator with parents
- able to work as part of a dynamic learning team
- experienced in Early Years Foundation Stage teaching
- knowledgeable and experience in using ICT applications relevant to a classroom environment
- committed to continuing professional development (CPD)
- committed to inclusion and equality of opportunity
- committed to our Catholic ethos

### **Requirements**

- B.Ed (Hons) or PGCE with QTS
- a minimum of 2 – 3 years' full-time recent experience of teaching the EYFS in the UK or an international school setting
- exceptional communication skills/English language skills
- high levels of ICT capability

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**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

## **2. P. E Teacher (Early Years) with QTS**

We are seeking to appoint an experienced, inspiring, creative, enthusiastic and committed Teacher of P.E. to deliver across the full age and ability range at Kindergarten and Nursery level.

To join our happy, committed and highly professional teaching team, you need to be an excellent teacher, able to enthuse and inspire the children you teach and have a 'can do' approach to teaching and school life. Working at Anfield is extremely professionally rewarding.

### **The successful applicant will be:**

- a person who is a native or native-level English speaker
- an experienced and outstanding Early Years P.E teacher with QTS
- an enthusiastic, highly motivated, open-minded and caring professional
- able to teach across the whole Early Years range (Kindergarten and Nursery)
- able to maintain the high attainment of P.E. at the school
- able to co-ordinate extra-curricular activities
- able to foster a love of P.E. with the children, developing their enjoyment of it
- able to liaise with class teachers to link P.E. teaching with other curriculum topics being studied
- experienced in teaching the Early Years Foundation Stage requirements for Physical Development
- experienced in organising Sports Day and extra-curricular sporting activities
- knowledgeable and experienced in using ICT applications relevant to a classroom environment
- committed to continuing professional development (CPD)
- committed to inclusion and equality of opportunity
- able to work closely with colleagues and communicate effectively with parents, carers and other professionals
- a professional with vision, creativity, drive and enthusiasm who will contribute to the continued development of our school
- committed to our Catholic ethos

### **In addition, the successful applicant will:**

- have a passion to inspire pupils and do whatever it takes to achieve success
- have proven, successful experience in teaching and leading Physical Development within the Early Years Foundation Stage
- have experience of raising standards in a challenging environment
- have experience of managing others and supporting them to develop their teaching practice
- have excellent organisational and interpersonal skills and be experienced in establishing and maintaining good professional relationships
- be willing to be involved in the extra-curricular life of the School

### **Requirements:**

- Bachelor Degree in Education (P.E.) with QTS or Bachelor Degree in Sport with PGCE & QTS
- a minimum of 2-3 years' full-time recent experience of teaching Physical Development with Kindergarten and Nursery aged children
- exceptional communication skills/English language skills
- high levels of ICT capability

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**The Closing Date for Applications: 16<sup>th</sup> July 2022**

**Interviews in Hong Kong and/or by video conference during June and July 2022**

### **3. SEN Teaching Assistant (Kindergarten) (Full time / Part time)**

We are looking for an enthusiastic and experienced day-to-day SEN Teaching Assistant to support the learning of children with Special Educational Needs. Previous experience of working with children with special needs is essential. The successful candidate will be given a comprehensive induction and

appropriate training.

This support will often occur within a small group within the classroom, but some support will be on a One to One basis. At times when he/she does not need such intensive support the role will include working with small groups of other children to support their learning.

**Main duties:**

- Supporting the named child through lessons and some playtimes both 1:1 and sometimes as part of small groups
- Working alongside class teacher and SEN Coordinator for planning and assessment
- Supporting preparation of resources following the teachers planning
- Keeping records to support assessments and support planning of next steps
- Working closely with the teachers and other teaching assistants to ensure good communication and effective working practices

**Requirements/Essential skills/Experience:**

- At least Diploma holder
- Minimum of 2 years' recent experience supporting teachers with everyday work in the classroom
- Experience of working with children with special needs and /or learning difficulties
- The ability to work in a positive and supportive way with the child, his/her class and his/her family
- The ability to work in a team, with good communication and interpersonal skills
- Fluent in both spoken and written English essential
- Knowledge of the Early Years Foundation Stage is desirable
- Knowledge of, and commitment to, all current safeguarding procedures
- Have a working knowledge and experience of using ICT applications relevant to a classroom environment
- Be committed to continuing professional development (CPD)
- Be committed to inclusion and equality of opportunity
- Committed to our Catholic ethos

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## Application Procedures:

Please complete the Employment Application Form fully and send it together with a Letter of Application to [hr-anfield@anfield.edu.hk](mailto:hr-anfield@anfield.edu.hk).

*No additional CVs are required – ONLY the official Anfield form will be accepted for consideration.*

### Notes:

- Please state the position for which you are applying in the email subject box - ESSENTIAL
- Applicants may wish to submit the application with their subject, age level experience and leadership experience (if any).
- All applicants must have a subject degree and/or PGCE or a B. Ed. and should be experienced in teaching the EYFS or National Curriculum of England and Wales (for teacher posts ONLY).
- The successful applicant will be computer literate, flexible and willing to be involved in a wide range of school related activities.
- As a Catholic school, we welcome applicants from all faiths to apply, but we do ask that applicants support the religious ethos of the school.
- Anfield is committed to safeguarding and promoting the welfare of children/young people and expects all staff and volunteers to share this commitment. Appointment to the post is subject to an enhanced CRB in UK or the Sexual Conviction Record Check (SCRC) in Hong Kong.
- Applicants who do not receive a reply within six weeks from the closing date should assume their application has not been successful.