



## Anfield Board Meeting Minutes - 2025/26

**Saturday 22nd November 2025**

**Present:** AL, RC, HM, MD, VR, LCH, SN, ER, AA, YL, AK

**Apologies:** GW

### Matters Arising

### ACTIONS

#### Welcome

Elise welcomed everyone to the meeting and welcomed new Head of School SN (Kowloon Tong campus)  
Pecuniary interests signed by all board members  
Minutes of last meeting and Agenda for today agreed

#### Head of School Autumn Term Board Reports

**TW (MD):** Typhoon days were used to meet Y1 and K2 staff to discuss students who applied to TW during through-train. Transition for K2-Y1 will begin in January and this will be shared with parents next week so that they can see how the transition will begin - also shared with others in the class incase they are still deciding.

New staff overseas and in HK - ISC has had very positive impact so far, working with staff to support learning needs

Staffing - recruitment for 2026/27 has begun

Attainment questions - Reading, writing and maths statistics - new writing curriculum framework (The Write Stuff) introduced across the school to support development in this area

**SBKY (LCH):** Positive start to the new school year - some students who left in the summer term (Y6 graduates and moving to other schools). Enquiries during the summer so numbers have increased and SBKY is now full. TAC meeting input from outside services has led to referrals. New SALT has joined and is working well as part of the new team. The majority of staff were retained from last year which has meant the start of the year was smooth, with minimum disruption.

Life skills programme is embedded in the school routine and is going well  
Challenge in recruitment of OT - ensuring well qualified and familiar with needs of a school setting

Attainment data - using BSquared data for the full academic year - enabling progress to be shared and measured - using different platforms (relevant to SEN e.g. Autism Progress) - question raised regarding %progress and how this was shared with parents (via final PTC and in the End of Year report) - data shared in board meeting, individual students were given their specific information

Implemented time in the morning each day (IEP time) to work specifically in interventions (Led by teacher and TA) to support targets

Discussion followed regarding information shared with parents about student targets and ways to support their next steps - assisting students with their focus and attention (attention autism programme, educating parents on screen time, use of Kagan strategies, brain breaks etc)

**WH (VR):** New staff in place have settled well and a very positive feel in the campus. DHT has had a positive impact on learning and teaching and is able to support in class and with policy and procedures in conjunction with HOS.

Third nursery class has opened. Some parents due to start in August requesting to come in earlier when they turn 2. Little Explorer PM class has opened this term for the first time - this is popular and there are 8 students

Consider how this is shared with parents so they understand - poss workshop/google meet? LCH to add to school calendar

Organise parent workshop across campuses to support focus and attention (screen time etc.)

<p>enrolled. Introduced Stay and Play session for parents to come into class before Christmas. Field trip activities in the local area. Arranging coffee mornings in the spring term to build the community.</p> <p><b>KT (SN):</b> First half term has been positive, SN feels supported in Anfield by staff and community. Changes recognised between UK and HK schools Staff changes in the Admin team - processes and systems discussed and some streamlined and addressed. Students joining Bear class since the start of the year has been positive, with a high number saying they saw Anfield on XHS and have seen a lot of very positive feedback End date for sign up 2026/27 is Tuesday 25th Nov - transition plan is already in place for new students which will be shared Staffing - All current staff have requested to remain at Anfield next year.</p>	
<p><b>Life skills project overview - LCH</b> New team this year involving BFS in the group - sharing update on what has previously been done and the plan for the year ahead Meetings scheduled every half term with focus and evaluation KG - life skills challenge each week with certificates when 8 have been completed. Increase in real life experiences and trying to include field trips with these TW - social media and through newsletters - used typhoon days to share life skills challenges. Gardening club and cafe ECA club are running. HK Forest Adventures is running and have involved parent volunteers for the first time in this initiative SBKY - life skills embedded in everyday aspects of school life, helping the children to become more independent where possible and practical. School garden being further developed this year and students taking more ownership of this, with support from Housekeeper. New cooking equipment purchased in the summer order, this has increased the opportunity for this in class</p>	<p>Invite Board members to join the next cafe ECA 10th Dec 3.30pm</p>
<p><b>CIS Evaluation Visit update - MD</b> 23rd – 29th January 2027 - Team Evaluation Visit</p> <p>MD shared feedback from the Prep Evaluation visit as well as the timeline to prepare for the Team Evaluation visit Report shared - discussed commendations and recommendations - some of these already in TW SDP, others in Board Action plan for the coming year</p> <p>CIS is changing their model, rather than looking at all of the domains they are more focused in on certain domains and to make it more manageable for smaller schools. New model - all domains, but up to 6 standards Community survey will be shared with all parents in the spring term - this will be used as data for informing the final report - parents, staff and students will be involved in completing</p> <p>March 2026 - financial reporting to begin - due in May 2026 By June 2026 majority of the final report will be written</p>	<p>Board to discuss their actions in line with recommendations and share with MD when complete so that links are clear</p>
<p><b>Suggested Board SDP 2025-26</b></p> <p>C - Involvement in school evaluation visits G - Health and Safety procedures and risks on each campus B - SWOT/Financial analysis E - Safeguarding update in regards to HK Mandatory reporting</p>	

G - Roadmap for maintenance and technology in all campuses devised F - New staff engagement and recruitment procedures H - Hospitality procedures and expectations	
<b>AOB</b>	
<b>Date of next meeting:</b> Feb 2026	